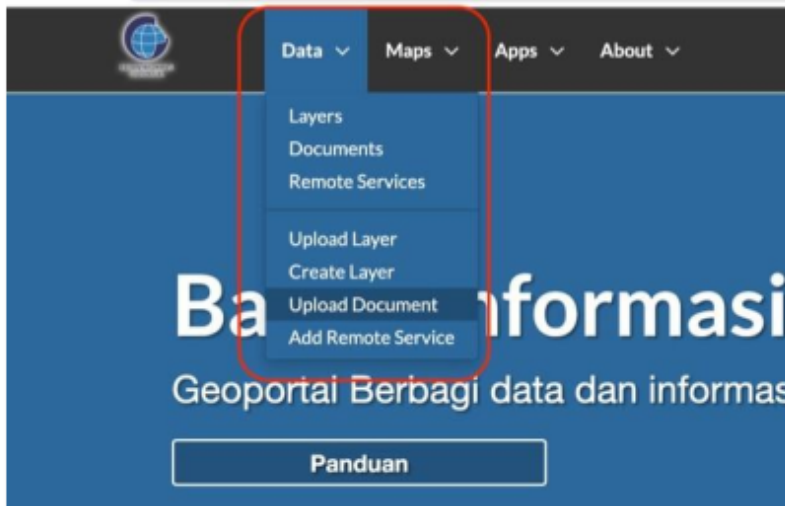


Upload Data/Layer Dokumen

1. Upload dokumen berupa file PDF,JPG dan banyak lainnya (dapat dilihat digambar dibawah)
2. Masuk ke menu **Data**→**Upload Document**



3. Selanjutnya di klik datanya atau masuk ke **menu Data**→**Document**, selanjutnya lengkapi **metadata** data **atur permission**

A screenshot of the 'Upload Documents' form. The form has a title 'Upload Documents' and a button 'Explore Documents'. Below the title is a list of 'Allowed document types' including .doc, .docx, .xls, .xlsx, .ppt, .pptx, .pdf, .txt, .rtf, .tif, .tiff, .png, .jpg, .jpeg, .bmp, .gif, .svg, .eps, .ai, .indd, .psd, .raw, .dng, .cr2, .cr3, .cr4, .cr5, .cr6, .cr7, .cr8, .cr9, .cr10, .cr11, .cr12, .cr13, .cr14, .cr15, .cr16, .cr17, .cr18, .cr19, .cr20, .cr21, .cr22, .cr23, .cr24, .cr25, .cr26, .cr27, .cr28, .cr29, .cr30, .cr31, .cr32, .cr33, .cr34, .cr35, .cr36, .cr37, .cr38, .cr39, .cr40, .cr41, .cr42, .cr43, .cr44, .cr45, .cr46, .cr47, .cr48, .cr49, .cr50, .cr51, .cr52, .cr53, .cr54, .cr55, .cr56, .cr57, .cr58, .cr59, .cr60, .cr61, .cr62, .cr63, .cr64, .cr65, .cr66, .cr67, .cr68, .cr69, .cr70, .cr71, .cr72, .cr73, .cr74, .cr75, .cr76, .cr77, .cr78, .cr79, .cr80, .cr81, .cr82, .cr83, .cr84, .cr85, .cr86, .cr87, .cr88, .cr89, .cr90, .cr91, .cr92, .cr93, .cr94, .cr95, .cr96, .cr97, .cr98, .cr99, .cr100. The form has fields for 'Title', 'File', 'URL', and 'Link to'. The 'File' field is highlighted with a red box and the text 'pilih document'. The 'URL' field is highlighted with a red box and the text 'jika menggunakan link document'. The 'Link to' field is highlighted with a red box and the text 'jika menggunakan link document'. The 'Upload' button is highlighted with a red box and the text 'Upload'. The 'Permissions' section is highlighted with a red box and the text 'Permissions mengatur permission'. The 'Permissions' section has a dropdown menu 'Who can view it?' with 'Anyone' selected. Below it are sections for 'The following users:', 'The following groups:', 'Who can download it?', 'Who can change metadata for it?', and 'Who can manage it? (update, delete, change permissions, publish/unpublish it)'.

Revision #1

Created 12 August 2024 04:05:09 by Tim Datago

Updated 12 August 2024 04:05:50 by Tim Datago